



**ARIZONA BOARD OF ATHLETIC TRAINING**  
 1740 West Adams Street, Suite 3407, Phoenix, Arizona 85007  
 Office (602) 589-6337 • FAX: (602) 589-8354  
[www.at.az.gov](http://www.at.az.gov)

**APPLICATION FOR RENEWAL OF LICENSURE AS AN ATHLETIC TRAINER**

<b>Current License Number</b>	
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CHECK	APPLICATION TYPE	FEE
	<b>RENEWAL APPLICATION</b>	\$ 175.00
	<b>FINGERPRINT PROCESSING FEE*</b> <i>* Each applicant for license renewal or reinstatement shall submit a new set of fingerprints every five years after the initial fingerprint submission. If the applicant or licensee has an unexpired clearance card issued by the department of public safety, the applicant or licensee may submit a copy of that document instead of submitting fingerprints.</i>	\$ 22.00
	<b>Total Amount Submitted</b>	
<b>ALL FEES ARE NON-REFUNDABLE</b>		

**PERSONAL INFORMATION (Type or Print)**

<b>Name</b>	Last	First	Middle	Other Name Used
<b>Name as it is to appear on the license</b>				
<b>Home address</b>	Number/Street		City	State      Zip code
<b>Telephone Number</b>	Home	Work	Cell	
<b>Email address</b>				
<b>Social Security Number</b>			<b>Date of Birth</b>	mm/dd/yyyy
<b>Place of Birth</b>	City	County/Province		State/Country
<b>Gender</b>	Male	Female	<b>US Citizen</b>	YES      NO

Attach required statement of citizenship and alien status along with selected proof of status.

The State Attorney General has determined that in order to be in compliance with the law, documentation **MUST** be submitted with initial application AND/OR with a license renewal if not previously submitted. If previously submitted and no change has occurred, sign the following affirmation statement.

**POSITIVE AFFIRMATION OF NO CHANGE IN STATUS**

By signing below, I certify that the citizenship document(s) previously submitted are correct and still applicable to my citizenship status or right to work in the United States.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CURRENT EMPLOYMENT (Type or Print)**

<b>Name of Employer</b>		<b>Employer Phone Number</b>	
<b>Employer Address</b>	<b>Number/Street</b>	<b>City</b>	<b>State</b> <b>Zip code</b>

**CARDIOPULMONARY RESUSCITATION**

(Provide copy of your CPR card or certificate with expiration date)

<b>CPR Training provider</b>		<b>Is your Certification Current?</b>		<b>Yes</b>		<b>No</b>
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**CONTINUING EDUCATION**

**R4-49-208** requires that a licensee complete at least 15 CEUs in the area of athletic training since the issuance of the previous license **OR** provide proof of continued BOC Certification. The licensee is also required to maintain records that verify the continuing education activities the licensee completed during the preceding two years, and consists of each statement of credit or certificate issued by an approved provider at the conclusion of a continuing education activity. The Board office may request proof of continuing education. **Licensees may provide proof of continued BOC certification to meet the CEU requirements of this Section.**

**NATA-BOC CERTIFICATION**

(If you are currently BOC certified, please provide a copy of your BOC card which shows your certification expiration date.)

<b>NATA-BOC Certification Number</b>		<b>Initial Date Granted</b>				
<b>Date of Last Renewal</b>		<b>Is your Certification Current?</b>		<b>Yes</b>		<b>No</b>
<b>Number of CEUs completed since my Arizona license was last renewed:</b>						

**ATTESTATION TO THE NUMBER OF CEUs COMPLETED**

By signing below, I attest to completing at least 15 CEUs in the area of athletic training since the issuance of my previous license. (Do NOT submit continuing education certificates to this office unless they are requested.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## DISCIPLINARY QUESTIONS

Before answering the next questions, read the following:

**The fact that a conviction has been pardoned, expunged, dismissed, deferred, reclassified or that your civil rights have been restored, does not mean that you answer this question “no”; you would have to answer “yes” and give details on each conviction.**

1. Since your license was granted or your last renewal, whichever is later, have you been arrested, charged with, convicted of, pardoned or had a record expunged or vacated of any felony or misdemeanor? (A “yes” answer is required even if you entered a diversion program or the case was dismissed.)

Yes  No If yes, provide a **written explanation** of the details of each conviction and sentence. Return the written explanation, a copy of the police report and court documents for each conviction indicating type of conviction, conviction date, and sentence including the date of absolute discharge of the sentence for each **felony** conviction with your application.

2. Since your last renewal, have you had any drug or alcohol related arrests or convictions?

Yes  No If yes, provide a **written explanation** of the details of each conviction and sentence. Return the written explanation and court documents for each conviction indicating type of conviction, conviction date and sentence

3. Are you currently under investigation or is a disciplinary action pending against your Athletic Training license you hold in any state or territory of the United States?

Yes  No If yes, include a **detailed explanation** and a copy of the paperwork regarding the current investigation or pending disciplinary action with your application.

**Please be advised that failure to provide the requested documents will delay the processing of your application.**

I understand that my application is a public record. Further, I authorize all current and previous employers to release all relevant information about my employment to the Board (including moral character competency and reason for termination of employment, if applicable). I further state that all statements made by me and exhibits attached within this application are true, complete, and accurate.

I understand that my fingerprint card submitted with my application will be used to check the Federal Bureau of Investigations (FBI) criminal history records to determine my suitability for licensure. FBI criminal history information obtained as a result of fingerprinting often has arrest information but no disposition of charges listed (i.e. “dismissed”, “convicted”, etc.). If the official record received by the Board reflects an arrest, I will be required to provide official documentation obtained from the court regarding the disposition of the arrest, even if the charge was ultimately dismissed.

I understand that, if I decide to challenge the accuracy or completeness of my FBI criminal history record, I should send my challenge to the Arizona Board of Athletic Training, or I may send my challenge directly to the FBI, Criminal Justice Information Services Division, Attn: SCU, Mod.D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency. (Title 28, C.F.R., § 16.34.)

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Signature

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Date

A.R.S. 41-1030 (B) An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition. A.R.S. 41-1030 (D) This section may be enforced in a private civil action and relief may be awarded against the State. The Court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the State for a violation of this section. A.R.S. 41-1030 (E) A State employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the Agency's adopted personnel policy. A.R.S. 41-1030 (F) This section does not abrogate the immunity provided by Section 12-820.01 OR 12-820.02

Pursuant to section 41-1093.01, Arizona Revised Statutes, an agency shall limit all occupational regulations to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety or welfare concern. Pursuant to sections 41-1093.02 and 41-1093.03, Arizona Revised Statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in a court of general jurisdiction to challenge the occupational regulation and to ensure compliance with section 41-1093.01, Arizona Revised Statutes.